

REGULAR SESSION MONDAY EVENING JANUARY 03, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 03, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on December 20, 2010 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2161.

Motion was made by Councilman Noble to approve the written request received from the Shawnee County Election Office to use the community building on March 1, 2011 for the Primary Election and on April 5, 2011 for the General Election. Motion was seconded by Councilmember Bryant and approved.

At a recent meeting Councilman Geer told council he would like them to consider advertising the full time police officer position again. The last time this position was advertised there was very little interest and he feels it is time to advertise again. Council discussed the matter with Chief Call and he also agreed that it is time to advertise this position again. He suggested that these ads be placed in law enforcement magazines and on websites that advertise law enforcement job openings in this area. He will also have notice of this job opening placed on the Kansas Highway Patrol Bulletin Board. Council will hold a short executive session at the end of the meeting to discuss that matter further.

Chief Call presented the monthly police report. Councilman Geer commented on the low activity level for the month.

Utility Superintendent Kalcik presented the monthly public works report.

Motion was made by Councilman Noble to purchase a John Deere X740 mower from Heritage Tractor, Inc. at a cost of \$10,000.00. It was noted that we will receive a trade in credit of \$2,000.00 to \$3,000.00 for the old mower and this will lower the purchase price. It was noted that this is a budgeted item. Motion was seconded by Councilman Geer and approved.

Motion was made by Councilman Noble that a ten (10) by fifty (50) foot storage deck be constructed in the new shop with the price not to exceed \$2,000.00. Motion was seconded by Councilmember Bryant and approved.

Utility Superintendent Kalcik presented council with information on which sidewalks in town are in need of repairs. This matter was tabled until City Attorney Hanson is present.

Chief Call would like to have some maintenance done to the bathroom at the police department. He was asked to get an estimate for everything that needs to be done.

Council reviewed a copy of the water rate increase ordinance that was approved at the last meeting along with the note that will be stamped on the bill advising residents of this change.

Regular session January 3, 2011 cont'd.

Chief Call reported that a new fine schedule went into effect on January 1, 2011. Mayor Smith will talk to Judge Wittman about her opinion on increasing the municipal court costs.

Assistant City Clerk Gowin showed council the transaction report that they will be provided once bills are being paid using Quickbooks. Councilman Linderman discussed the information that is provided on the monthly financial report and quarterly reports. He thought that the reports provided by Quickbooks might make the reporting easier and may provide different reporting options.

Councilman Noble told council that at the next meeting a representative from the fire department will be here to talk to council about Automated External Defibrillations (AEDs). They will explain what the cost is for these devices and the pros and cons on the city owning several of them.

Building/Grounds Superintendent Taylor will soon be installing the new grills and park benches at the city parks.

Utility Superintendent Kalcik is hoping to have information available at the next meeting on the cost for a new truck. Council discussed several options which included the purchase a smaller truck for use when the big truck is not needed. This would assist with monthly gasoline expenses.

Mayor Smith and City Attorney Hanson are preparing a letter to send to certain water customers advising them that the council is considering the possibility of eliminating the practice of providing free water to several non profit users beginning in 2012. They will have council review this letter after it is completed.

Chief Call reported that Bahm Construction, Inc. has installed the drain in the garage floor at the police station.

Chief Call is still following up on the rules and regulations concerning the shooting of bows/arrows in the city limits of Silver Lake. He has contacted the League of Kansas Municipalities to determine if the city can change the ordinance to allow exceptions for the schools and possibly Boy Scout troops. As of today, he has not received their response.

Mayor Smith reminded council that the next meeting will be held on Wednesday, January 19, 2011 due to Martin Luther King Holiday.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that council adjourn into executive session at 6:40 P.M. to discuss personnel matters. The open meeting was scheduled to reconvene at 6:55 P.M. Chief Call was present during this executive session.

The public meeting reconvened at 6:55 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING JANUARY 19, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening January 19, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Linderman and approved that the minutes from the last regular session held on January 3, 2011 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Geer and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mike Geer, David Linderman, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2162

Councilmember Bryant entered the meeting at 5:40 P.M.

At the last meeting council discussed advertising the full time police officer position again. The last time this position was advertised there was very little interest but council feels that it is time to advertise again. Prior to advertising, Chief Call asked the current part time officers if they were interested in the position. Officer Ashcraft was present and after discussing the specifics of this position, decided that he is not interested in the position at this time. Call was instructed to proceed with placing an ad in law enforcement magazines and on websites that advertise law enforcement job openings in this area.

Discussion concerning sidewalks in town that are in need of repairs was tabled until City Attorney Hanson is present.

At the next meeting a representative from the fire department will be here to talk to council about Automated External Defibrillations (AEDs). They will explain what the cost is for these devices and the pros and cons on the city owning several of them.

Utility Superintendent Kalcik presented prices for new trucks as requested by council. Council had recently discussed purchasing two (2) trucks. It was suggested that a smaller truck would use less gasoline and could be used on a daily basis. They could then purchase a larger truck that would be used as needed for pushing snow and for maintenance purposes. After reviewing the bids received from Ford and Chevy, motion was made by Councilman Geer that Utility Superintendent Kalcik proceed with obtaining a lease agreement for the purchase of a Chevy Colorado and a Chevy 3500 HD. It was noted that this first lease agreement payment is included in the current budget. Motion was seconded by Councilman Noble and approved.

Utility Supervisor Kalcik reported that a recent water main break on Railroad has been repaired.

Chief Call was asked to contact other municipalities to determine their salaries for police officers. Council will use this information when considering a starting salary for the police officer position.

Motion was made by Councilmember Bryant that Chief Call be allowed to remodel the bathroom at the police station with the price not to exceed \$850.00. Motion was seconded by Councilman Noble and approved.

Chief Call reported that Bahm Construction, Inc. has installed the drain in the garage floor at the police station and that it is working fine.

Regular session January 19, 2011 cont'd.

A letter will be sent to the Shawnee County Clerk requesting that the fees for the mowing/cleanup of property in Silver Lake be assessed to the property tax rolls as the property owner has failed to pay this fee by the designated date.

Council approved the letter that Mayor Smith and City Attorney Hanson prepared that will be sent to certain water customers advising them that the council is considering the possibility of eliminating the practice of providing free water to several non profit users beginning in 2012.

Councilman Noble asked Utility Superintendent Kalcik to look into a possible muskrat problem at the lagoon.

Councilman Noble inquired about the possibility of city employees assisting Shawnee County Fire District No. 1 with snow removal at the fire station in Grove Township. Due to the amount of time it takes for snow removal in the city, council did not want the employees to be responsible for providing these services outside of the city limits.

Chief Call will research a question that Councilman Noble had regarding all-terrain vehicles being driven on city streets for the purpose of removing snow.

Mayor Smith mentioned a letter that he received from the American Heart Association.

Mayor Smith discussed the upcoming City Hall Day at the Capitol scheduled for February 2, 2011. The League of Kansas Municipalities sponsors this day at the capitol, which includes presentations by legislative leaders and league staff. If council is interested in attending they can register online.

Mayor Smith reminded council that the next meeting is scheduled for February 7, 2011 at 5:30 P.M. The following meeting will be held on February 21, 2011 at 5:30 P.M.

Chief Call and City Attorney Hanson are still following up on the rules and regulations concerning the shooting of bows/arrows in the city limits of Silver Lake.

With no further business to come before council, Councilman Linderman moved to adjourn the meeting at 6:35 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 7, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 7, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on January 19, 2011 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2163.

At the next meeting a representative from the fire department will be here to talk to council about Automated External Defibrillations (AEDs). They will explain what the cost is for these devices and the pros and cons on the city owning several of them.

Chief Call has placed the ad for the police officer position in law enforcement magazines and on websites that advertise law enforcement job openings in this area. So far the response has been good and we have received several requests for applications.

Councilman Linderman entered the meeting at 5:40 P.M.

At a recent meeting council requested that Utility Supervisor Kalcik provide a list of which sidewalks in town are in need of repairs. Council discussed the list presented by Kalcik and what the next step should be in follow up to a citizens concern about the condition of the sidewalks near the school. They agreed that a letter should be sent to these residents explaining the property owner's responsibilities concerning sidewalks that adjoin their property. According to both City ordinances and state law, it is the responsibility of property owners to maintain and repair sidewalks that adjoin their property. This obligation includes not only the duty to keep the sidewalk clear and free of obstructions, but to maintain and repair it so that it is adequate and safe for travel. These are not new requirements, but have been in effect in City ordinances since 1956 and under state law since 1941. Council thought that if these residents are made aware of their responsibility, they can start planning now to have the necessary repairs made sometime during the upcoming construction season. Mayor Smith and City Attorney Hanson will draft a letter for council to review and Utility Superintendent Kalcik will prepare of list of the residents that need to be made aware of the sidewalk maintenance regulations.

Utility Superintendent Kalcik presented the formal proposal/lease agreement for the purchase of two (2) new trucks. At the last meeting council agreed that if a small truck is purchased it would use less gasoline and could be used on a daily basis. They could then purchase a larger truck that would be used as needed for pushing snow and for maintenance purposes. After further discussion, motion was made by Councilman Geer that this formal proposal/lease agreement for the purchase of a 2011 Chevy Colorado and a 2011 Chevy 3500 HD be approved pending the final approval of the lease agreement. Motion was seconded by Councilman Noble and approved.

Council discussed a draft ordinance that would amend Ordinance No. 2147. This ordinance would regulate the operation of Bows and Arrows within the city limits of Silver Lake. This allows the governing body to grant permits to responsible groups and individuals for the operation of bows and arrows

Regular session February 7, 2011 cont'd.

outside the confines of a building or other structure. They would be required to submit a written request for this special use. Motion was made by Councilman Geer that City Attorney Hanson proceed with rewriting this ordinance and that it include an annual fee of \$10.00. Motion was seconded by Councilman Noble and approved.

Utility Superintendent Kalcik presented the monthly public works report.

Chief Call presented the monthly police report.

Chief Call reported that Officer Zimmerman started teaching D.A.R.E. classes on February 4, 2011.

Chief Call reported that the bathroom remodel project at the police station has been completed. The materials leftover from this project will be stored at the city shop.

Council thanked Chief Call for assisting with snow removal when Building/Grounds Superintendent Taylor was on vacation.

Council approved Chief Call attending the Kansas Narcotic Officers Association Annual Conference being held in Wichita in March.

Council will hold a ten (10) minute executive session at the end of the meeting to discuss the salary for the full time officer position that is currently being advertised.

City Clerk Stadler reported that approximately one hundred (100) residents took advantage of having their water/sewer bills paid by automatic bank draft.

Councilman Linderman commented on the amount of his last water/sewer bill.

Councilman Linderman reported that at a future meeting he will have updated job descriptions for several employees.

At the last meeting discussion was held regarding all-terrain vehicles being driven on city streets for the purpose of removing snow. Council discussed this issue with City Attorney Hanson but agreed that Hanson needs to do further research on this issue before this discussion continues.

The Mayor and Council has received an invitation to attend a breakfast meeting with the Heartland Visioning Steering Committee on Friday, February 11, 2011. Unfortunately, no one is able to attend this breakfast meeting.

Mayor Smith reminded council that the next meeting is scheduled for February 21, 2011 at 5:30 P.M.

Mayor Smith has talked to Judge Wittman about her opinion on increasing the municipal court costs. She feels the current costs are very comparable to what is being charged by other courts and does not think they need to be increased.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:40 P.M. to discuss personnel matters. The regular session was scheduled to resume at 6:50 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:50 P.M.

Regular session February 7, 2011 cont'd.

With no further business to come before council, Councilmember Bryant moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilman Noble and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 21, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 21, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman (4) Absent: Tom Noble (1).

Motion was made by Councilmember Bryant, seconded by Councilman Geer and approved that the minutes from the last regular session held on February 7, 2011 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman (4) NAY: None. Ordinance was declared passed and was given No. 2164.

Jim Yette, a representative from the Silver Lake Fire Department was present to talk to council about Automated External Defibrillations (AEDs). He explained the cost for these devices, how they operate and the pros and cons on the city owning several of them. At previous meetings council had talked about either purchasing these for city hall and the community building or for the two (2) patrol cars. This matter was tabled so council can take this information into consideration.

Chief Call reported that the response he has had to the ads he placed for the police officer position has been good. He will accept applications until the next meeting and at that time he will review the applications and present them to council for further discussion.

Council reviewed the letter that City Attorney Hanson drafted regarding sidewalk maintenance regulations. This letter will only be sent to residents that need to be made aware of these regulations.

Motion was made by Councilman Linderman to adopt an ordinance that would regulate the operation of Bows and Arrows within the city limits of Silver Lake. This allows the governing body to grant permits to responsible groups and individuals for the operation of bows and arrows within the city limits. The fee for this permit is \$10.00 for a period of one (1) year. Motion was seconded by Councilmember Bryant and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman (4) NAY: None. Ordinance was declared passed and was given No. 2165.

A Permanent Public Improvement Easement was presented to council for review. This easement is between the City of Silver Lake and William S. Workman & Susan L. Workman. The purpose of this easement is for constructing, reconstructing, inspecting, repairing and doing such things that are necessary to use and maintain a water main over this property. This agreement was accepted by council and City Attorney Hanson advised that he would have it recorded with the Register of Deeds.

Council discussed a letter included in their packets from Professional Engineering Consultants, P.A. City Attorney Hanson updated council on the status of this letter.

Building/Grounds Superintendent Taylor reported that he is going to take his truck to the shop as the transmission has been hesitating when he drives in reverse. He noted that he did include vehicle maintenance in the 2011 Budget.

Council approved Utility Superintendent Kalcik attending the Kansas Rural Water Association Annual Conference being held in Wichita in March.

Regular session February 21, 2011 cont'd.

Discussion was held concerning a past due water/sewer bill owed by a former property owner. No action will be taken on this bill at this time.

Utility Superintendent Kalcik was asked to follow up on possible nuisances at a residence on Mariner.

Council agreed that changes to the minimum monthly gallons will be deferred until March 1, 2011 as the billing cycle for water usage is behind due to the inability to read meters when snow was on the ground.

Motion was made by Councilman Geer that the lease agreement for the purchase of a 2011 Chevy Colorado and a 2011 Chevy 3500 HD be approved subject to final review by council. Motion was seconded by Councilmember Bryant and approved.

The city has received a letter from the Kansas Department of Health & Environment regarding preparation of the 2011 Consumer Confidence Report (CCR). This report covers calendar year 2010 and must be distributed to customers by July 1, 2011. Utility Superintendent Kalcik will proceed in the preparation of this report.

City Attorney Hanson reported that he is still researching the matter of all-terrain vehicles being driven on city streets for the purpose of removing snow.

Mayor Smith advised that the 2011 Silver Lake Easter Egg Hunt is scheduled for Saturday, April 9th at 11:00 A.M. and the Silver Lake Scholarship 5K & 1 Mile Fun Run is scheduled for Saturday, April 23rd at 9:00 A.M.

Mayor Smith mentioned a phone call he received concerning the letter that the city sent to certain water customers advising them that the council is considering the possibility of eliminating the practice of providing free water to several non profit users beginning in 2012.

A letter has been received advising that the city has been rated and approved for the purchase of a new tornado siren. Last year the city submitted a Notice of Intent showing interest in grant money that was available for the purchase of tornado sirens. This siren would replace the siren that was taken out of service by Shawnee County Emergency Management. City Clerk Stadler will complete and submit the application for the Severe Weather Warning Siren Program.

Mayor Smith reminded council that the next meeting is scheduled for March 7, 2011 at 5:30 P.M. The following meeting will be held on March 21, 2011 at 5:30 P.M.

Councilman Linderman distributed updated job descriptions. Council and employees will review these job descriptions prior to further discussion being held.

With no further business to come before council, Councilman Linderman moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilmember Bryant and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 7, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 7, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on February 21, 2011 be accepted.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2166.

Chief Call reported that the response he has had to the ads he placed for the police officer position has been good. He will begin the required background checks on the applications received and report back to council at the next meeting. It was suggested that the ads for this position run until this position is filled.

Motion was made by Councilman Geer to donate \$100.00 to the Annual Easter Egg Hunt that has been scheduled for Saturday, April 9, 2011 at 11:00 AM. This event will be held south of the grade school on the practice football field.

Utility Superintendent Kalcik presented the monthly public works report.

Chief Call presented the monthly police report.

Building/Grounds Superintendent Taylor reported that he has contacted Russ Cobb, with the Silver Lake Lions Club about their plans to lease out the ball diamond at the city park to Storm Ball Club from Topeka. Mr. Cobb is working with them to come up with a written lease agreement acceptable by all parties, including the City of Silver Lake. He discussed with Taylor the anticipated electric use for the ball diamond lights. Taylor was asked to contact Kaw Valley Electric regarding this matter.

Building/Grounds Superintendent Taylor reported that he has an appointment tomorrow morning to take his truck to the shop as the transmission has been hesitating when he drives in reverse.

Chief Call updated council on follow up he has done on a case involving vandalism to a city building.

Council approved Chief Call attending the Annual Kansas Safety Transportation Conference being held in Wichita, Kansas in April. The cost for lodging, meals and other fees will be around \$575.00.

Council briefly discussed the 2011 Street Repair Project. Utility Superintendent Kalcik was asked to determine which streets will need to be included in this project.

Councilman Geer asked Chief Call to watch traffic after school as the kids are driving faster and accelerating quickly as the weather gets nicer.

Mayor Smith reminded council that the next meeting is scheduled for March 21, 2011 at 5:30 P.M.

With no further business to come before council, Councilman Geer moved to adjourn the meeting at 5:55 P.M. The motion was seconded by Councilman Noble and approved.

REGULAR SESSION MONDAY EVENING MARCH 21, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 21, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman (4) Absent: Tom Noble (1)

Motion was made by Councilmember Bryant, seconded by Councilman Geer and approved that the minutes from the last regular session held on March 7, 2011 be accepted as presented.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman (4) NAY: None. Ordinance was declared passed and was given No. 2167.

Chief Call reported that, although the response to the ads he placed for the police officer position has been good, there are not a lot of candidates he would recommend hiring. After discussion, Chief Call was directed to continue to run ads until a suitable candidate can be hired and to pursue hiring part-time officers to fill open shifts during the summer months. Councilman Geer inquired about additional overtime for Call. to cover open shifts.

Motion was made by Councilman Geer, seconded by Councilman Linderman, to approve the Farm Lease Agreement with Wendell Mohler, Dennis Mohler, Robert Mohler and Colleen Dougan for the 2011 crop season. Motion carried.

Building/Grounds Superintendent Taylor reported that he has contacted Kaw Valley Electric about discount rates, and ways to control usage of lights in order to calculate bills for lights used at the park by the Storm Ball Club. After discussion, Council directed the City Clerk to do a summary of summer usage of light bills at the park, and asked Superintendent Taylor to ask Russ Cobb of the Silver Lake Lions Club, to be present at the next council meeting, April 4th, to discuss their plans to lease out the ball diamond at the Lion's Club Park. Mr. Cobb has been working with the Storm Ball Club to come up with a written lease agreement acceptable by all parties, including the City of Silver Lake.

Building/Grounds Superintendent Taylor reported that the transmission on his Ford truck was recently checked and the only thing needed was a filter and transmission fluid.

Building/Grounds Superintendent Taylor informed council that the same employee who worked for the City last summer has agreed to work this summer and will probably start next week. After discussion it was moved by Councilman Geer, seconded by Councilmember Bryant, and approved to increase the salary of the part-time summer employee by \$1.00 per hour.

Building/Grounds Superintendent Taylor told council that he is about to begin work at the City Park on Rice Road. A contractor will be doing some concrete work on a house adjacent to the playground equipment and they can pour a 12' X 16' concrete pad for the picnic table while they are working in the area. Councilman Linderman moved to authorize Superintendent Taylor to have the pad poured at a cost of not more than \$1300.00. It was seconded by Councilman Geer and approved.

Utility superintendent Kalcik presented council with a question from a resident about repairs to sidewalks. He has questioned if it is necessary that a repaired sidewalk be straight, as the original one was. Tree roots have caused the concrete to heave and the owner would like to replace the sidewalk around the tree roots. After discussion it was determined that there is nothing to say that the sidewalk has to follow the previous path. There are other curved sidewalks in the city. It must connect flush with the connecting sidewalk/curb.

Regular session March 21, 2010 cont'd.

Chief Call updated council on follow up he has done on a case involving vandalism to city buildings. Two persons have been charged, and these charges are pending prosecution in the District Court.

City Attorney Hanson gave an update on the property at 502 Mariner. Since the former residents have moved, the city is still attempting to serve the Notice of Violation.

There were brief discussions on the status of the Street Repair Project and the delivery dates of the two new trucks.

Councilman Geer asked if we are ready to begin spraying for mosquitoes. City employees were directed to spray two (2) times per week as we did last summer and were authorized to order spray.

Mayor Smith reminded council members of the Annual Easter Egg Hunt that has been scheduled for Saturday, April 9, 2011 at 11:00 AM. This event will be held south of the grade school on the practice football field.

Mayor informed council that he attended the breakfast Representative Mike Burgess held for city mayors. City Clerk Stadler joined him.

Mayor Smith reminded council of the Scholarship Committee's 5K Run on Saturday, April 23 at 9:00 A.M.

Mayor also announced that Senator Kelly and Representative Burgess will hold a Town Meeting Saturday, March 26th at 9:00 A.M. at the Silver Lake Community Center.

Mayor Smith reminded council that the next council meeting is scheduled for April 4, 2011 at 5:30 P.M. This will be Councilmember Deiter's last meeting. The second meeting in April will be on the 18th. He encouraged anyone not able to attend to notify either him or the city clerk.

With no further business to come before council, Councilmember Bryant moved to adjourn the meeting at 6:15 P.M. The motion was seconded by Councilman Linderman and approved.

Janie Kay Gowin
Assistant City Clerk

REGULAR SESSION MONDAY EVENING APRIL 4, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 4, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) Absent: None.

Mr. Eldon Roberson and Mr. Mike Mitchell, representatives from the Silver Lake United Methodist Church were present to discuss a letter the church received from the city advising them that the council is considering the possibility of eliminating the practice of providing free water to several non profit users beginning in 2012. They questioned the reason for eliminating this practice. Mayor Smith explained that the main reason for this change is grant eligibility. If an entity gives away services, they are ineligible for certain grants. Utility Superintendent Kalcik noted that the church currently does not have a water meter. He will install a meter sometime this summer and then let the church know what their average water consumption is so that they can budget accordingly. Since there is not a meter there now, the city is not able to give them an estimate as they do not know how much water is being used.

Mr. Eldon Roberson also inquired about the letter that was sent to certain residents advising them of sidewalk maintenance regulations. This letter was sent so that residents could voluntarily fix sidewalks that are not in compliance. There was no time line given to fix these sidewalks but at some point council will follow up on this letter to determine which property owners still have sidewalks not in compliance.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on March 21, 2011 be approved as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2168.

Russ Cobb, of the Silver Lake Lions Club and a representative from Storm Softball Club of Topeka were present to discuss the proposed lease agreement that will allow the Storm Softball Club to use the park ball diamonds. They presented a draft agreement that will be reviewed by council and City Attorney Hanson. This agreement does allow the ball field to be used by local ball teams when not being used by the Storm Softball Club. Discussion was held concerning an appropriate amount to bill the Storm Ball Club for electricity. This matter was tabled to allow council time to review this agreement and determine a fair amount to bill them. Building/Grounds Superintendent Taylor was also instructed to purchase a new pad lock for the ball diamond lights.

Council reviewed the monthly police report prepared by Chief Call. Councilman Geer and Councilman Linderman would like to see more activity on the police report as summer approaches.

Utility Superintendent Kalcik presented the monthly public works report.

Motion was made by Councilman Noble to approve the written request received from Shawnee County Parks & Recreation to use the community building for several programs this summer. Motion was seconded by Councilmember Bryant and approved.

Regular session April 4, 2011 cont'd.

Building/Grounds Superintendent Taylor reported that the 12' x 16' concrete pad for a picnic table has been poured at the City Park on Rice Road. He noted that he still needs to place the picnic table and bolt it down. Council briefly discussed drainage issues in this park. Taylor advised that he would contact RDR Excavating about these issues.

Building/Grounds Superintendent Taylor reported that on Tuesday Part Time Summer Help Employee Willie Smith will start working a couple of days a week.

A Notice of Violation for Public Nuisance was recently issued for property located on Mariner. The property owner failed to abate this nuisance within the ten (10) days allowed. City employees have abated the nuisances and the owners will be billed accordingly.

Motion was made by Councilman Geer that City Attorney Hanson and Utility Superintendent Kalcik proceed with preparing the bid packets for the 2011 Street Repair Project. Motion was seconded by Councilman Linderman and approved.

Motion was made by Councilman Geer, seconded by Councilman Linderman and approved that Utility Superintendent Kalcik have the streets cleaned at a cost not to exceed \$3,000.00.

The council recently received a letter advising that the city has been rated and approved for the purchase of a new tornado siren. Last year the city submitted a Notice of Intent showing interest in grant money that was available for the purchase of tornado sirens. This siren would replace the siren that was taken out of service by Shawnee County Emergency Management. Fire Chief Joe Hawkins was present with some proposals that Dave Sterbenz, of Shawnee County Emergency Management has requested from Federal Signal. Mr. Sterbenz would like the city to purchase the siren from Federal Signal as they would like the city siren to integrate with their siren system. Motion was made by Councilman Noble that the city accepts the proposal of \$20,888.47 for a fully installed tornado siren from Federal Signal. Motion was seconded by Councilmember Bryant and approved.

Council briefly discussed the construction that is going on in Paragon Subdivision.

An inquiry was made about the use of a pot hole mix for pot hole repairs. Utility Superintendent Kalcik said that the city has used the mix before and was not satisfied with the results.

Mayor Smith informed council that the D.A.R.E. graduation is scheduled for May 6, 2011.

Mayor Smith reported that the Town Hall Meeting that the Silver Lake Lions Club hosted for Representative Mike Burgess and Senator Laura Kelley was well attended.

Mayor Smith reminded council that the Silver Lake Scholarship 5K & 1 Mile Fun Run is scheduled for Saturday, April 23rd at 9:00 A.M.

The city has received some information from the Kansas Department of Transportation about several resurfacing projects. He asked Utility Superintendent Kalcik to look over this information to confirm that, as in the past, the city is not eligible for these projects.

Mayor Smith told council that if he is available, he would like to attend an upcoming Mayors Conference being held in Topeka.

Council briefly discussed the change in their pay schedule.

Regular session April 4, 2011 cont'd.

Mayor Smith reminded council that the next council meeting is scheduled for April 18, 2011 at 5:30 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 18, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 18, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

The first item of business was to swear into office newly elected Councilman Tim Kampsen.

Tonia Schuckman and Angie Brungardt, members of the Park Exploratory Committee were present to update council on the "Name the Park" contest that they have volunteered to organize for the city to help name the park at the south end of Rice Road. They have been working with the school district to have a contest where each class submits names to be considered for the park's new title. They have narrowed the submitted names down to three (3) and asked that council make the final decision. Council will consider these names later in the meeting. After the name is selected, Utility Supervisor Kalcik will get prices for signs. After the sign has been erected and Building/Grounds Superintendent Taylor has made the planned improvements, council will talk about a date to dedicate the new equipment.

On Saturday, May 7, 2011 from 9:00 A.M. to Noon, the Silver Lake Girl Scout Troup#7452 will be hosting a Silver Lake Citywide Clean Up Day. They will be traveling in town, picking up trash and helping those that need assistance with their yards.

Motion was made by Councilman Noble, seconded by Councilman Geer and approved that the minutes from the last regular session held on April 4, 2011 be approved as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2169.

Council discussed donations for the 2011 ball diamond upkeep. Mike Burton was present representing the American Legion. Chad Wende, a representative from the Silver Lake Ball Association has contacted City Clerk Stadler and advised that he would not be able to make it tonight. Discussion was held concerning how the American Legion and the Silver Lake Ball Association would use donations for this year. Motion was then made by Councilman Noble that \$2,000.00 be donated to the American Legion and the Silver Lake Ball Association for ball diamond upkeep. Motion was seconded by Councilman Linderman and approved. Mr. Burton thanked the council for their continued support of summer ball teams.

Mayor Smith made appointments to the following positions: David Linderman – Police Commissioner, Tim Kampsen – Park Commissioner.

Mayor Smith appointed Councilman Noble to replace Jean Deiter on the Silver Lake Housing Authority Board.

Councilman Noble would like Mayor Smith to find a replacement for him on the Solid Waste Management Board. No action was taken at this time.

Council signed the new signature letter for Silver Lake Bank. This letter notifies them who is allowed to transfer funds and issue checks on behalf of the city.

Regular session April 18, 2011 cont'd.

Mayor Smith presented the Reese & Novelty agreement for 2010 Audit/2012 Budget services for the city. Motion was made by Councilman Noble, seconded by Councilman Linderman and approved to accept the terms of this agreement.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that David Stadler be appointed to vote for the City of Silver Lake at the annual meeting to elect supervisors for Tri-County Drainage District No. 1.

Building/Grounds Superintendent Taylor reported that a local Girl Scout Troup is scheduled to plant several trees in the city park on April 27, 2011.

After discussion council agreed that the city should serve a tall weed notice and public nuisance notice to a resident that is not in compliance with these regulations.

Utility Superintendent Kalcik asked council if they would like to sell the old mosquito sprayer. They indicated that they would like to sell it and asked Kalcik to research the best selling/advertising options for this sprayer.

Utility Superintendent Kalcik reported that the streets in Silver Lake are scheduled to be cleaned sometime next week.

Council was advised that the water pump on the backhoe needs repaired. Utility Superintendent Kalcik said it should be fixed tomorrow. The condition of this backhoe was discussed briefly.

Utility Superintendent Kalcik reported that weather permitting; Mayer Specialty Services L.L.C. will be cleaning and inspecting a portion of the sanitary sewer system next week.

Council briefly discussed the construction that is going on in Paragon Subdivision. Utility Superintendent Kalcik said they are planning on making the water connection sometime this week. It will be necessary to shut off several customers while this work is being done. Councilman Noble told council that he needs to contact Fire Chief Hawkins and let him know when the water is going to be shut off.

City Attorney Hanson and Utility Superintendent Kalcik are in the process of preparing the bid packets for the 2011 Street Repair Project. It was noted that bid letting for this project will be held at 5:00 P.M. on May 16, 2011.

Chief Call reported that he has completed his required number of training hours for this year.

Chief Call also reported that the three (3) radar units have been recertified.

Council was updated on recent police activity. Chief Call also mentioned that he will soon be meeting with an individual that is interested in working as a part time police officer.

A letter has been received from the Federal Emergency Management Agency regarding action the city needs to take as a condition of continued eligibility in the National Flood Insurance Program. City Attorney Hanson told council that the Silver Lake Planning Commission needs to meet to begin review of the new federal regulations. City Clerk Stadler will contact the planning commission members about this matter.

The city has received a letter from the Office of the District Attorney regarding criminal damage that was done to the community building. This letter will be forwarded to City Insurance Agency Forrest Kidney.

Regular session April 18, 2011 cont'd.

City Attorney Hanson has suggested some changes to the proposed lease agreement between Storm Softball Club of Topeka, the Silver Lake Lions Club and the City of Silver Lake. After discussing these proposed changes with council, he was asked to proceed with a final lease agreement that would incorporate his suggested changes.

An inquiry was made as to when the vandalism at the city shop will be painted. Building/Grounds Superintendent Taylor advised that as soon as weather permits, this building will be repainted.

Brief discussion was held concerning a resident that may be in violation of several public nuisance regulations.

Utility Superintendent Kalcik was asked to contact Kansas Gas Service about repairing the alleys where they removed the asphalt while moving gas lines.

Motion was made by Councilman Kampsen that the city park located at the south end of Rice Road be named "Little Lake Park". Motion was seconded by Councilman Noble and approved.

Councilman Noble asked if the new tornado siren has been ordered. City Clerk Stadler advised that Dave Sterbenz, of Shawnee County Emergency Management is currently looking into payment options.

City Attorney Hanson reported that the updated city code has been sent to the League of Kansas Municipalities for final codification.

Mayor Smith asked Utility Superintendent Kalcik if he has followed up on a complaint the city received regarding a swimming pool that is in violation of city code. Kalcik said he has talked to the realtor that is selling this property and he said he would contact the property owners about this issue.

Mayor Smith reminded council that the Silver Lake Scholarship 5K & 1 Mile Fun Run is scheduled for Saturday, April 23rd at 9:00 A.M.

Mayor Smith informed council that the D.A.R.E. graduation is scheduled for May 6, 2011.

The city has received some information from the Kansas Department of Transportation about several resurfacing projects. He asked Utility Superintendent Kalcik to look over this information to confirm that, as in the past, the city is not eligible for these projects. Kalcik indicated that he is still researching this information.

Mayor Smith told council that the Annual Easter Egg Hunt that was held on April 9, 2011 went well.

Mayor Smith reminded council that the next council meeting is scheduled for May 2, 2011 at 5:30 P.M. The following meeting will be held on May 16, 2011 at 5:30 P.M. Councilman Noble noted that he would not be able to attend the meeting on May 2, 2011.

Mayor Smith briefly discussed the Kansas Open Meetings Act (KOMA). At the next meeting he will provide council with additional information on this act.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:15 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MAY 2, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 2, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Mike Geer, Tim Kampsen, David Linderman (3) Absent: Nancy Bryant, Tom Noble (2).

Motion was made by Councilman Geer, seconded by Councilman Linderman and approved that the minutes from the last regular session held on April 18, 2011 be approved.

Council reviewed the quarterly financial report prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Mike Geer, Tim Kampsen, David Linderman (3) NAY: None. Ordinance was declared passed and was given No. 2170.

In accordance with the statues, Mayor Smith presented to council for their approval the following names for appointive office to the City of Silver Lake: City Clerk – Darlene Stadler, Assistant City Clerk – Janie Kay Gowin, Utility Superintendent – Russell Kalcik, Building/Grounds Superintendent – Ronald Taylor, Police Chief – Randall Call, Part-Time Police Officers – Douglas Ashcraft, Benjamin Cathy, Ed Nelson, Bradley Snyder, Mary Zimmerman, Part-Time Light Custodian – Dan Farris, Part-Time Public Works – Elwyn Miller, City Attorney – Gary Hanson, Assistant City Attorney – Todd Luckman, City Judge – Karen Wittman, City Engineer – Michael Berry. By motion duly made by Councilman Geer, the council approved the list of names submitted by Mayor Smith for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Kampsen and approved.

Mayor Smith provided council with up to date information on the Kansas Open Meetings Act (KOMA). This information relates to open meeting requirements, executive sessions and quorums. He told council to review this information and let him know if they have any questions.

Utility Superintendent Kalcik presented the monthly public works report.

Chief Call presented the monthly police report. He noted that the hours of the part time officers will increase since the weather is warmer.

Chief Call also reported that the "Click It or Ticket" Campaign will start at the end of the month. He mentioned several items he has purchased to assist with seatbelt awareness.

On May 7, 2011, Chief Call will be assisting with the Emergency Services Showcase 2011. This event will be held at Garfield Park in Topeka from 1:00 to 4:00 P.M.

Utility Superintendent Kalcik reported that one (1) of the new trucks that the city ordered has been delivered. The council approved him purchasing different mirrors for this truck as the standard mirrors are not sufficient.

As requested, Utility Superintendent Kalcik has looked into the price for a new sign for Little Lake Park. He said it would cost approximately \$500.00 for a plastic sign. Council asked Kalcik to research this a little further to see if someone locally could assist with building this sign with the price not to exceed \$300.00.

Regular session May 2, 2011 cont'd.

Utility Superintendent Kalcik was asked to follow up on possible nuisances at a residence on Walnut. City Attorney Hanson advised Kalcik how these nuisances should be handled. A tall weed notice will also be sent to the owners of this residence.

An inquiry was made as to when the vandalism at the city shop will be painted. City Clerk Stadler reported that as soon as weather permits, this building will be repainted.

City Attorney Hanson reported that the proposed lease agreement between Storm Softball Club of Topeka, the Silver Lake Lions Club and the City of Silver Lake has been presented to the Silver Lake Lions Club for review. As of today, the city has not received a response from them, in regards to this proposed agreement.

On April 27, 2011 a local Girl Scout Troup planted several trees in Little Lake Park.

On Saturday, May 7, 2011 from 9:00 A.M. to Noon, the Silver Lake Girl Scout Troup#7452 will be hosting a Silver Lake Citywide Clean Up Day. They will be traveling in town, picking up trash and helping those that need assistance with their yards.

Utility Superintendent Kalcik reported that weather permitting; Mayer Specialty Services L.L.C. will be cleaning and inspecting a portion of the sanitary sewer system starting Wednesday.

Council was advised that the water pump on the backhoe has been repaired.

Utility Superintendent Kalcik updated council on the construction that is going on in Paragon Subdivision.

Mayor Smith reported that the Annual Senior Citizens Memorial lunch will be held on May 12, 2011.

On Wednesday, May 11, 2011, Mayor Smith and Utility Superintendent Kalcik will be attending the Flood Map Mod Core Group Meeting.

On May 4, 2011 a committee selected by the Silver Lake Scholarship Foundation will review and choose the recipients of the scholarships for 2011. Mayor Smith will represent the city on this committee. Assistant City Clerk Gowin is also on this committee.

Mayor Smith informed council that the D.A.R.E. graduation is scheduled for May 6, 2011.

An inquiry was made about the work that Kansas Gas Service is doing to their service lines in Silver Lake. Utility Superintendent Kalcik updated council on the status of the work that is being done.

City Clerk Stadler reported that the new tornado siren has been ordered.

Councilman Linderman reported that the Silver Lake Scholarship 5K & 1 Mile Fun Run that was held on Saturday, April 23rd at 9:00 A.M went well.

The city has received some information from the Kansas Department of Transportation about several resurfacing projects. Utility Superintendent Kalcik has researched this information and determined that the city is eligible for these projects. He will contact the city engineer to obtain an estimate for assisting the city with the plans for this project. Kalcik noted that these projects are for the year 2014.

Regular session May 2, 2011 cont'd.

City Attorney Hanson and Utility Superintendent Kalcik have completed preparing the bid packets for the 2011 Street Repair Project. It was noted that bid letting for this project will be held at 5:00 P.M. on May 16, 2011.

With no further business to come before council, Councilman Geer moved to adjourn the meeting at 6:20 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MAY 16, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 16, 2011 with Mayor Mack Smith conducting the meeting and the following Council members present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that the minutes from the last regular session held on May 2, 2011 be approved.

Council reviewed the monthly financial report for April, prepared by Councilmember Bryant.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2171.

Cathy Newland, Jenny Miller and Jill Burton were present on behalf of the Silver Lake Library. They gave an overview of some of the services provided and outlined future plans and goals for the library. They also presented council members with packets of information on the library.

Mayor Smith announced there were three (3) bids for the 2011 Street Repair Project. Motion was made by Councilmember Bryant, seconded by Councilman Noble, and approved that the bid of \$30,522.00 received from Bettis Asphalt be accepted. City Attorney Hanson was directed to proceed with the Notice of Award and to request Certificate of Insurance from them.

Council briefly discussed a request from a non-profit organization to use the Community Building for a fund-raising event, waiving the hourly rental fee. It was moved by Councilman Noble, seconded by Councilman Linderman and approved to waive the hourly rental fee, however all applicable deposits and the fee for security will be required.

A brief discussion was held regarding the current hourly fee for rental of the Community Building. The city clerk was directed to begin telling anyone inquiring about renting the facility that the current \$8.00 per hour will be honored through calendar year 2011 with a probable increase beginning 2012.

Building/Grounds Superintendent Taylor informed council that work has begun on the painting of the city maintenance buildings that were damaged by vandalism last year. In order to paint up to the roofline, the old gutters had to be removed and are not in good enough condition to reinstall. Council directed Taylor to obtain bids to replace the old guttering.

Superintendent Taylor has investigated the possibility of having the Silver Lake High School shop students create a wood sign for Little Lake Park. He has asked if council has any reservations about this, since it would be fall before the students can begin work on the sign. Council felt that would not be a problem.

Utility Superintendent Kalcik reported that he has pumped out the standing water in a swimming pool at a vacated residence on Walnut and has fenced in the pool where the existing fence was gaping open. The current owner will be billed for the work completed. A tall grass/weed notice for that property has also been mailed to the current owners.

Regular session May 16, 2011 cont'd.

Superintendent Kalcik reported on requirements for placing items for auction on PurpleWave.com. No reserves can be placed on items offered, so there is a risk of having items purchased for less than their actual value. Council directed Kalcik to investigate costs to advertise the old mosquito sprayer in the League of Kansas Municipality's monthly publication. If the ad cost does not exceed \$50.00, he has been directed to place the ad for one month for \$1500, or "make offer".

Superintendent Kalcik also reported that maintenance cleaning has been completed on one-third of the city's sanitary sewer system.

Police Chief Call reported that on Saturday, May 7th, 2011 from 9:00 A.M. to Noon, Boy Scout Pack #55 and Girl Scout Troop #7452 sponsored a city clean-up day. Councilmember Bryant asked the city clerk to send thank you notes to the organizations involved.

Officer Call announced there were very few parents in attendance at the D.A.R.E. graduation held May 6th. He plans to look into an evening graduation next year in hopes of getting better participation from parents.

Chief Call also reported that the "Click It or Ticket" Campaign will run May 22nd through June 5th. Part-Time Police Officers' salaries and Chief Call's overtime incurred to administer this program will be reimbursed for the purchase of items for the police department.

Councilman Noble left the meeting at 6:15 P.M.

Police Chief Call informed council the current cell phone contract is about to expire. Council directed him to research and compare costs and benefits of new contracts in addition to renewal of the current government contract.

Police Chief Call was requested to have a proposed resolution available at the next council meeting addressing dates and hours for the discharge of fireworks in the city for the July 4th holiday.

Police Chief Call requested authorization to attend the annual Juvenile Conference being held in July. This conference replaces the former D.A.R.E. conference and incorporates other juvenile issues law enforcement encounters. It was approved for Chief Call to attend this conference.

Discussion was held on announcement of the new name for the city park at the end of Rice Road. Council felt that the Grade School Principal should announce the name "Little Lake Park" selected by the City Council.

Brief discussion was held on the process for renaming a city street. This item will be placed on the agenda for discussion at the next council meeting.

Mayor Smith attended the Annual Senior Citizens Memorial lunch held on May 12, 2011.

On Wednesday, May 11, 2011, Mayor Smith and Utility Superintendent Kalcik attended the Flood Map Mod Core Group Meeting.

On May 4, 2011 Mayor Smith and Assistant City Clerk Gowin represented the city on a Silver Lake Scholarship Foundation Committee to review and choose the recipients of six scholarships for 2011.

Regular session May 16, 2011 cont'd.

The Kansas Department of Transportation's 2014 budget currently includes the resurfacing of Highway 24 West from Menoken Road through Silver Lake.

Consumer Confidence Reports reporting on water quality for 2010 will be mailed with water bills in June as required by law.

Silver Lake Planning Commission will meet June 1st at 7:00 P.M. to discuss proposed amendments to the Flood Zone Regulations. Mayor Smith, Utility Superintendent Kalcik and City Attorney Hanson plan to be present at that meeting.

Silver Lake Zoning Commission will meet June 9th at 7:00 P.M. to review a variance request for replacing a fence at 301 Rice Road.

Council will meet on June 6th and 20th at 5:30 P.M. Mayor Smith requested that anyone unable to attend any council meeting notify the city clerk to assure a quorum is present for each meeting.

With no further business to come before council, Councilman Geer moved to adjourn the meeting at 6:40 P.M. The motion was seconded by Councilman Linderman and approved.

Janie Kay Gowin,
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JUNE 6, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 6, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Tim Kampsen, David Linderman, (3) Absent: Mike Geer, Tom Noble (2).

Motion was made by Councilmember Bryant, seconded by Councilman Kampsen and approved that the minutes from the last regular session held on May 16, 2011 be approved.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Tim Kampsen, David Linderman (3) NAY: None. Ordinance was declared passed and was given No. 2172.

Utility Superintendent Kalcik told council that mosquito spray has been purchased and the sprayer is ready to go for the season.

Motion was made by Councilman Linderman, seconded by Councilmember Bryant and approved that the Agreement with Bettis Asphalt and Construction along with the Notice to Proceed for the 2011 Street Repair Project be approved.

A draft resolution authorizing the discharge of fireworks within the city limits of Silver Lake was presented to council. Fireworks may be lawfully discharged within the city limits only between the hours of 8:00 A.M. and 10:00 P.M. on June 27th, 28th, 29th, 30th and July 5th and between the hours of 8:00 A.M. and 12:00 Midnight on July 1st, 2nd, 3rd and July 4th. Motion was made by Councilman Kampsen, seconded by Councilman Linderman and approved that this proposed resolution be adopted.

Motion was made by Councilmember Bryant to approve the written request received from K-State Research and Extension to use the community building on August 15, 2011 for the Shawnee County Extension Crops Tour Dinner and Educational Meeting. Motion was seconded by Councilman Linderman and approved. The fees for this event will be waived.

Brief discussion was held regarding the fees associated with the rental of the community building. This matter was tabled until the next meeting.

A Proclamation of Kansas All-Star Football Shrine Bowl Day was presented to Council. Motion was made by Councilman Kampsen, seconded by Councilmember Bryant and approved to proclaim July 30, 2011 as Kansas All-Star Football Shrine Bowl Day. It was noted that Jeremy Boyd of Silver Lake will be participating in this football game.

Chief Call presented the monthly police report. Councilman Linderman and Councilman Kampsen noted that the activity on this report looks good. Brief discussion was held concerning the "Click It or Ticket" Campaign that just ended.

Utility Superintendent Kalcik presented the monthly public works report.

Building/Grounds Superintendent Taylor discussed the bids he has received to install new guttering on the city maintenance buildings. Taylor was directed to research these bids further and proceed as directed.

Regular session June 6, 2011 cont'd.

Building/Grounds Superintendent Taylor has investigated the possibility of having the Silver Lake High School shop create a sign for Little Lake Park. He noted that Roberson Lumber has some cypress wood that would be perfect for this sign.

The 2006 Ford truck is in need of some maintenance. Building/Grounds Superintendent Taylor will schedule a time to have this maintenance completed.

After brief discussion council agreed that an ad for the old mosquito sprayer should be placed in the online publication for the League of Kansas Municipalities. This ad will be placed for one (1) month and will list the price at \$1,500.00 or best offer.

Chief Call updated council on recent police activity. He also noted that he will be purchasing a window tint meter for the police department.

Discussion concerning an employee responding to fire calls was tabled until the city attorney is present.

A letter has been received from an individual requesting permission to shoot fireworks at a residence in Silver Lake on July 9, 2011. After discussion, council agreed to deny this request as this date is not included on the Fireworks Resolution that was approved earlier in the meeting. This Resolution allowed for the shooting of fireworks for a week around the 4th of July and council agreed that there should be no exceptions to this Resolution.

At the last meeting Chief Call informed council the current cell phone contract is about to expire. Since this meeting he has researched the cost of this contract and the phones that are available and determined that no changes are needed at this time.

Brief discussion was held on the process for renaming a city street. This matter will be discussed further when the city attorney is present.

The Silver Lake Planning Commission met on June 1, 2011 to discuss proposed amendments to the Flood Zone Regulations. Mayor Smith said he was going to draft a letter to residents that are in the flood zone advising them of these regulation changes. Utility Superintendent Kalcik will provide Mayor Smith with the list of those residents located in the flood zone.

Mayor Smith reminded council that the Board of Zoning Appeals will meet at 7:00 P.M., June 9, 2011 to review a variance request for replacing a fence at 301 Rice Road.

Brief discussion was held concerning the "No Parking" signs located near the intersection of Lake & Rice Rd.

The city has received a dividend check from EMC Insurance Companies for the policy year of April 2010 to April 2011.

Mayor Smith mentioned that he would like photos of the staff and council put on the city website.

Mayor Smith reminded council that the next meeting is scheduled for June 20, 2011 at 5:30 P.M.

With no further business to come before council, Councilmember Bryant moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler, City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 20, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that the minutes from the last regular session held on June 6, 2011 be approved.

Councilmember Bryant entered the meeting at 5:33 P.M

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2173.

Discussion was held concerning a past due water/sewer bill owed by a former property owner. No action will be taken on this bill at this time.

Brief discussion was held regarding the fees associated with the rental of the community building. This matter was tabled until the next meeting to allow time to obtain building rental information from other cities.

Council reviewed the lists that the city employees prepared for possible 2012 budget items. Mayor Smith suggested that these items be prioritized prior to the next meeting. When Chief Call prioritizes his list he will also provide a list that excludes one (1) full time officer position. They also reviewed the proposed schedule to complete the budget.

Utility Superintendent Kalcik reported that the new mosquito sprayer is working fine. He also noted that an inquiry has been made about the old mosquito sprayer.

Chief Call reported that he is following up on an application that has been received for the full time police officer position.

Assistant City Attorney Todd Luckman presented a draft ordinance revising and updating the current floodplain management zoning regulations. He advised that the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture approved these regulations on June 7, 2011. These new regulations are based on the model recommended by FEMA and the Kansas Department of Agriculture. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2174.

Councilman Linderman asked Utility Superintendent Kalcik to follow up on hedges growing onto the roadway in front of a residence on Sage.

Chief Call noted that he has included the purchase of new radios in the 2012 budget, although, he may find other options in obtaining these radios. He explained why these new radios are needed.

Regular session June 20, 2011 cont'd.

Councilman Noble asked if the new tornado siren has been ordered. City Clerk Stadler advised that it has been ordered but as of today, Dave Sterbenz, of Shawnee County Emergency Management has not heard when it will be delivered.

Councilman Geer reported that the residents in the 400 block of Apollo are requesting to block off a section of that street for a block party on July 2, 2011. Chief Call will follow up on this request.

Mayor Smith reported that the Board of Zoning Appeals met on June 9, 2011 and approved a variance request for replacing a fence at 301 Rice Road.

Mayor Smith mentioned that he would like photos of the staff and council put on the city website.

Councilmember Bryant has agreed to fill the vacancy on the Silver Lake Housing Authority Board.

Council reviewed the letter prepared by Mayor Smith that will be sent to residents that are in the flood zone advising them of changes to the floodplain management zoning regulations.

Mayor Smith reminded council that the next meeting is scheduled for July 6, 2011 at 5:30 P.M. The following meeting will be held on July 18, 2011 at 5:30 P.M.

Motion was made by Councilman Geer, seconded by Councilman Noble and approved that council adjourn into executive session at 6:10 P.M. to discuss personnel matters. The regular session was scheduled to resume at 6:20 P.M.

The regular session resumed at 6:20 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:20 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING JULY 6, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 6, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, Tom Noble (4) Absent: David Linderman (1).

Tyler Bennett, a representative from the Masonic Lodge was present and asked council to consider donating free of charge the water that they will need for a mud volleyball tournament fundraiser they have scheduled for August 6, 2011. Council explained that the city recently voted to no longer provide free water to any water users. After further discussion, motion was made by Councilman Kampsen that the city donate \$175.00 to the upcoming community volleyball tournament being sponsored by the Masonic Lodge. Motion was seconded by Councilman Noble and approved. It was noted that along with providing school scholarships, the Masonic Lodge recently sponsored a Child I.D. Program.

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on June 20, 2011 be approved.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Kampsen that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2175.

Discussion was held regarding the fees associated with the rental of the community building. Council reviewed rental information from other cities. The first fee considered related to the use of alcohol. They considered the pros and cons of continuing to allow the use of alcohol at the building. Although alcohol is currently allowed, most people do not want alcohol. After further consideration, motion was made by Councilman Geer that effective January 1, 2012, all alcoholic beverage consumption be prohibited at the community building. Motion was seconded by Councilman Noble and approved with Councilmember Bryant voting NAY. The second fees considered related to the user fee and deposit. After giving consideration to the fees being charged by other cities, motion was made by Councilman Kampsen that effective January 1, 2012, the hourly user fee be increased to \$15.00 per hour or \$100.00 per day. The cash rental deposit will be increased to \$75.00 and the cash key deposit will remain \$10.00. Motion was seconded by Councilmember Bryant and approved.

Council discussed the priority lists that the city employees prepared for possible 2012 budget items. They made several changes to these lists and asked City Clerk Stadler to provide them to City Accountant Annette Fiedler. Prior to the next meeting Utility Superintendent Kalcik will contact the city engineer regarding the lift station upgrade project that he included in his list of budget items.

Chief Call presented the monthly police report. Mayor Smith discussed the need for police coverage on July 4th holidays.

Utility Superintendent Kalcik presented the monthly public works report.

Building/Grounds Superintendent Taylor will be attending the Annual Water and Wastewater Operators School being held in Lawrence next month.

Council was informed that Westar will be removing several trees that are in the easement at Little Lake Park. Building/Grounds Superintendent Taylor will look into whether or not these trees will be removed down to the ground.

Regular session July 6, 2011 cont'd.

Utility Superintendent Kalcik reported that the old mosquito sprayer was sold to the City of Munden for \$1,000.00.

Several complaints received concerning fireworks were discussed briefly.

City Attorney Hanson reported that the proposed lease agreement between Storm Softball Club of Topeka, the Silver Lake Lions Club and the City of Silver Lake has been presented to the Silver Lake Lions Club for review. As of today, the city has not received a response from them, in regards to this proposed agreement.

Councilman Noble mentioned to City Attorney Hanson a correction to the minutes that Hanson prepared for the Silver Lake Planning Commission meeting that was held on June 1, 2011.

Utility Superintendent Kalcik reported that he talked to the resident on Sage that had hedges growing onto the roadway. This resident has trimmed these hedges.

Mayor Smith reminded council that the next meeting is scheduled for July 18, 2011 at 5:30 P.M.

Motion was made by Councilman Kampsen, seconded by Councilman Noble and approved that council adjourn into executive session at 7:00 P.M. to discuss personnel matters. The regular session was scheduled to resume at 7:20 P.M. Building/Grounds Superintendent Taylor was present during this executive session.

The regular session resumed at 7:20 P.M.

Motion was made by Councilman Kampsen, seconded by Councilman Noble and approved that council adjourn into executive session at 7:20 P.M. to discuss personnel matters. The regular session was scheduled to resume at 7:30 P.M.

The regular session resumed at 7:30 P.M.

With no further business to come before council, Councilmember Bryant moved to adjourn the meeting at 7:31 P.M. The motion was seconded by Councilman Noble and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING JULY 18, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 18, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on July 6, 2011 be approved.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2176.

City Attorney Hanson presented a draft ordinance prohibiting the sale, consumption and use of intoxicating liquor and cereal malt beverage on all property owned by the City of Silver Lake, except for the Silver Lake Lions Club Community Park, cereal malt beverage can be consumed in the shelter house. A violation of this ordinance shall be punishable by a fine of not more than \$500.00. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as amended and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2177.

Motion was made by Councilman Noble to approve the Contract for Use of Community Building and the Rules and Regulation as presented by City Attorney Hanson. Effective January 1, 2012, the hourly user fee will be increased to \$15.00 per hour or \$100.00 per day. The cash rental deposit will be increased to \$75.00 and the cash key deposit will remain \$10.00. Motion was seconded by Councilmember Bryant and approved. It was noted that effective January 1, 2012, users will no longer be able to consume alcoholic beverages at the community building.

It was reported that Storm Softball Club of Topeka and the Silver Lake Lions Club have approved the proposed lease agreement with the City of Silver Lake. This lease agreement will allow Storm Softball to use the park ball diamonds for their ball club. Motion was made by Councilman Noble, seconded by Councilman Geer and approved that this agreement be accepted. It was noted that this agreement will remain in effect until December 31, 2011.

City Accountant Annette Fiedler was present to discuss the 2012 Budget. After the last meeting she was provided with a list of items that each department wanted to include in this budget. The majority of these items were included in the draft budget but a few were taken out to avoid a mill increase. Fiedler will prepare the final budget which will include the discussed changes. The Notice of the Budget Hearing will be published in the newspaper with the 2012 Budget Hearing being scheduled for August 15, 2011 at 5:30 P.M.

Building/Grounds Superintendent Taylor will be meeting with a representative from a roofing repair company, on Thursday to discuss the roof at city hall. He is looking at repair options to avoid having to replace the roof.

Utility Superintendent Kalcik will meet this week with the city engineer regarding the lift station upgrade project which he wanted council to consider for the budget. If the city engineer would like to meet with council, the suggested dates were at the August 1, 2011 meeting or the September 7, 2011 meeting.

Regular session July 18, 2011 cont'd.

Councilman Linderman advised that he would like to have a fifteen (15) minutes executive session at the end of the meeting to discuss personnel issues.

City Clerk Stadler reported that the new tornado siren has been delivered to Shawnee County Emergency Management. They should be installing it sometime within the next couple of weeks.

Brief discussion was held concerning updated job descriptions.

The Lakeside Baptist Church is showing movies again this summer on the east side of the library. A comment was made about the great attendance at the last movie.

The Masonic Lodge will be hosting a community volleyball tournament on August 6, 2011.

Councilman Geer asked Chief Call what the status was on the last application received for the full time police officer position. Call noted that he is still following up on this application.

Mayor Smith reminded council that the next meeting is scheduled for August 1, 2011 at 5:30 P.M. The following meeting is scheduled for August 15, 2011 at 5:30 P.M. Mayor Smith noted that he would not be able to attend the meeting that is scheduled for September 7, 2011.

Brief discussion was held concerning the new building constructed in Paragon Subdivision. Utility Superintendent Kalcik will follow up on the occupancy permit.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that council adjourn into executive session at 6:50 P.M. to discuss personnel matters. The regular session was scheduled to resume at 7:10 P.M.

The regular session resumed at 7:10 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:10 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 1, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 1, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilman Kampsen and approved that the minutes from the last regular session held on July 18, 2011 be approved as amended.

Councilmember Bryant presented the monthly financial report.

Council reviewed the quarterly financial report prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2178.

Utility Superintendent Kalcik provided information from the city engineer regarding the lift station upgrade project that was discussed while preparing the 2012 budget. This agreement was for an Upgrade/Replacement Study, although, council has already agreed that they would like these lift stations replaced. Further discussion was tabled until Utility Superintendent Kalcik has contacted the Kansas Department of Health & Environment about possible financing for this project.

Utility Superintendent Kalcik presented a quote from Prime Controls to install new controls on both existing wells. The current controls are out dated and are malfunctioning on a regular basis. Motion was made by Councilmember Bryant, seconded by Councilman Linderman and approved that this quote of \$13,475.00 received from Prime Controls be accepted.

Utility Superintendent Kalcik presented the monthly public works report.

Councilman Linderman asked if Kansas Gas Service is about done with replacing gas main lines to residences in Silver Lake. Kalcik said that they are almost done with this project. He noted that they are trying to repair all of the holes that have been caused by the digging for these lines.

Building/Grounds Superintendent Taylor presented a proposal from Rooftop Renovations LLC to install a metal roof coating system on the roof at city hall. After discussing this bid with City Attorney Hanson council agreed that Taylor should obtain proposals from other companies. They would also like Taylor to ask Rooftop Renovations LLC if they have any references from previous customers. Councilman Noble will also talk to the fire board about assisting with the costs for making these roof repairs.

City Clerk Stadler reported that the new tornado siren has been installed and is working fine.

Building/Grounds Superintendent Taylor reminded council that he will be attending water school in Lawrence this Wednesday and Thursday.

A letter has been received from the Office of the District Attorney advising the city of the Jury Trial that has been scheduled for an individual that vandalized the city shop.

Regular session August 1, 2011 cont'd.

Brief discussion was held concerning updated job descriptions.

Mayor Smith reminded council the 2012 Budget Hearing will be held at 5:30 P.M. on Monday, August 15, 2011.

Mayor Smith reminded council that the next meeting is scheduled for August 15, 2011 at 5:30 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:15 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 15, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 15, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Mike Geer, Tim Kampsen, David Linderman Tom Noble (4) Absent: Nancy Bryant (1).

The attention of all present was called to the published notice given for this hearing. There was nobody present to question the published 2012 Budget. Motion was made by Councilman Noble and seconded by Councilman Linderman and approved that this budget be accepted as published.

Mr. Ray Bixby with Ray's Auto Service was present and advised council that he is considering moving his auto service to the property located at 100 Madore. He has visited with Utility Superintendent Kalcik about his intentions and Kalcik told him that this property is zoned for a service station. Kalcik has asked Mr. Bixby to provide him with a detailed parking plan showing how the required parking requirements will be met. City Attorney Hanson addressed this matter and advised that the only enforcement the city has is to make sure that this business operates with no nuisances.

Motion was made by Councilman Noble, seconded by Councilman Geer and approved that the minutes from the last regular session held on August 1, 2011 be approved.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Mike Geer, Tim Kampsen, David Linderman, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2179

Utility Superintendent Kalcik discussed the information from the city engineer regarding the lift station upgrade project that was discussed while preparing the 2012 Budget. This agreement was for an Upgrade/Replacement Study, although, council has already agreed that they would like these lift stations replaced. Utility Superintendent Kalcik has contacted the Kansas Department of Health & Environment about possible financing for this project and they told him that even though the city knows they want to replace these lift stations, they still need a plan from an engineer discussing the specifics of the project. City Attorney Hanson will contact the city engineer and determine if there is a report that they can do that would meet the requirements of the Kansas Department of Health & Environment. Hanson will also ask if they can attend the council meeting scheduled for September 19, 2011 to discuss this matter with council. Hanson also mentioned that the Kansas Rural Water Association will do a rate model to determine if the current rates are sufficient for making payments for this project.

The city has received a Work Order Form for Supplementary Engineering Services for the Water Tower Control Replacement Project. They will provide assistance with review and observation during installation and start up of new well and water tower controls. Motion was made by Councilman Noble, seconded by Councilman Kampsen and approved to accept this work order as amended.

Motion was made by Councilman Linderman to approve the written request received from Shawnee County Parks & Recreation to use the community building and city park for several upcoming youth and adult programs. Motion was seconded by Councilman Noble and approved.

Building/Grounds Superintendent Taylor presented a proposal from Midwest Coating to install a Duro-Last Single-Ply Roof System at city hall. Council reviewed the information provided by this company and Taylor indicated that he has contacted references and the response was favorable. Motion was then made by Councilman Noble that this \$17,373.31 proposal be accepted as amended with City Attorney Hanson negotiating this amendment. Motion was seconded by Councilman Kampsen and approved. Councilman Noble mentioned that the fire department will pay half of this bill.

Regular session August 15, 2011 cont'd.

A past due water/sewer bill owed by a former tenant of rental property will be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Council was informed that RDR Excavating will be installing a new water meter at the United Methodist Church.

Chief Call presented the monthly police report. He has a personnel matter to discuss during an executive session at the end of the meeting. Call also mentioned recent traffic issues on I-70 which diverted traffic through Silver Lake.

The community volleyball tournament that was held on August 6, 2011 in Silver Lake went well. There were several complaints received about the length of time the pits remained open with water in them after the event. This will be addressed in the future should a request be made for another tournament.

Chief Call reminded council that the citywide garage sales are scheduled for September 9th and 10th. He noted that the Shawnee County Sheriff's Bike patrol will be providing bike patrol during these sales along with regular patrol.

The city has received reimbursement for police officers hours worked during the last Click It/Ticket Campaign. He would like to purchase a new PBT machine with some of this money. He will look into the price of these machines.

The Silver Lake Police Department will handle security at the high school football games just as they have in the past.

The council has been provided with fliers on the upcoming 4th Annual Topeka Railroad Festival. This festival is scheduled for August 20, 2011 from 9:30 A.M. – 4:30 P.M. at the Great Overland Station.

Council reviewed the Drought Response Memo received from the Kansas Water Office. No action was taken at this time.

Mayor Smith reminded council that the next meeting is scheduled for September 7th, 2011 at 5:30 P.M. The following meeting will be held on September 19th, 2011 at 5:30 P.M.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that council adjourn into executive session at 6:35 P.M. to discuss personnel matters. The regular session was scheduled to resume at 7:00 P.M. Chief Call was present during a portion of the executive session.

The regular session resumed at 7:00 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:10 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING SEPTEMBER 7, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening September 7, 2011 with President of Council Nancy Bryant conducting the meeting and the following Councilmembers present: Mike Geer, David Linderman Tom Noble (4) Absent: Mayor Mack Smith, Tim Kampsen (2).

Motion was made by Councilman Geer, seconded by Councilman Noble and approved that the minutes from the last regular session held on August 15, 2011 be approved.

Councilmember Bryant presented the monthly financial report.

Councilman Linderman entered the meeting at 5:35 P.M.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, David Linderman, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2180.

Motion was made by Councilman Noble to approve the written request received from the Junior Girl Scouts to use the community building for their monthly meetings. Motion was seconded by Councilman Geer and approved. The fees for these uses will be waived.

City Attorney Hanson has prepared a draft Franchise Agreement with Kaw Valley Electric Cooperative. This draft ordinance will increase the franchise fee from three (3) percent to five (5) percent. If approved, this ordinance will grant Kaw Valley Electric the authority to provide electricity in Silver Lake for a period of twenty years (20) years. Motion was made by Councilman Geer that this ordinance be accepted as prepared by City Attorney Hanson. Motion was seconded by Councilman Noble and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, David Linderman, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2181.

Motion was made by Councilman Noble that the Certificate of Deposit that matured at Silver Lake Bank on September 6, 2011 be renewed for a term of six (6) months. Motion was seconded by Councilman Linderman and approved.

Chief Call presented the monthly police report. He updated council on recent police activity.

Councilmember Bryant inquired about the PBT machine that Chief Call will be purchasing with the reimbursement the city received for police officers hours worked during the last Click It/Ticket Campaign. He is going to do a little more research before purchasing a machine.

Motion was made by Councilman Geer that the city enters into a maintenance agreement with Kelley Electric for service to the generator at city hall. The yearly cost of this agreement is \$240.00 and Councilman Noble has indicated that the fire department will pay for one half of this cost. Motion was seconded by Councilman Noble and approved.

Building/Grounds Superintendent Taylor mentioned that an area business has discussed possibly assisting the city with replacing the carpet at the community building. Taylor will keep council updated on this matter.

Regular session September 7, 2011 cont'd.

Brief discussion was held concerning an increase in the number of residents that have trees limbs over the roadway that are in violation of city code. This matter was tabled until the next meeting.

Chief Call reminded council that the citywide garage sales are scheduled for September 9th and 10th. He noted that the Shawnee County Sheriff's Bike patrol will be providing bike patrol during these sales along with regular patrol.

Chief Call reported that he has started preparations for the Annual Hot Dog Roast that is scheduled for October 31, 2011.

A resident has expressed concern about the city no longer allowing cereal malt beverage at the community building effective January 1, 2012. They may attend a future meeting and discuss this matter with council.

Motion was made by Councilman Geer, seconded by Councilman Noble and approved that the city sell their portion of the corn crop currently being stored at Fairview Mills, LP.

Councilman Linderman said he has a personnel matter to discuss during an executive session at the end of the meeting.

Councilman Linderman would like to see the city purchase shirts for the council to wear at public events. No action was taken.

Councilmember Bryant inquired about the discussion that was held at the last meeting regarding the full time police officer position. Council will update her on this matter in the executive session that will be held at the end of the meeting.

Councilman Noble commended the city employees on a good job in correcting potential hazards found during the on-site visit of the city buildings by the Kansas Department of Labor, Division of Industrial Safety and Health.

Council agreed that at the next meeting when they discuss tree limb violations, they would also like to discuss how to handle the residents that continually blow grass clipping in the street when they are mowing their yards.

At the next meeting discussion will continue on the Lift Station Upgrade Project. City Attorney Hanson has asked the city engineer if there is a report that they can do that would meet the requirements of the Kansas Department of Health & Environment in trying to obtain financing. The city engineer will be present at this meeting to discuss this report.

A letter has been received from the Topeka Capital Journal requesting certain employee information. This information was provided to them under the Kansas Open Records Act.

Councilmember Bryant reminded council that the next meeting is scheduled for September 19th, 2011 at 5:30 P.M.

Motion was made by Councilman Linderman, seconded by Councilman Geer and approved that council adjourn into executive session at 6:25 P.M. to discuss personnel matters. The regular session was scheduled to resume at 6:35 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:35 P.M.

Regular session September 7, 2011 cont'd.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:35 P.M. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 19, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 19, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on September 7, 2011 be approved.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2182.

Mr. Alex Darby with Professional Engineering Consultants, P.A. was present with an agreement that would allow them to provide professional services for the preparation of a preliminary engineering report for the evaluation of the existing wastewater collection and treatment system and the replacement of the lift stations. This engineering report is required in order to obtain loan interest financing from the Kansas Department of Health & Environment. Mr. Darby explained this agreement and answered questions council had in regards to their standard conditions and guarantees. He said that after this report is completed, they will submit it to KDHE for final approval. If it is not approved, they will make the revisions necessary for approval. The fees for these services will be \$8,500.00 and they estimated that it would take approximately two (2) months to complete. Motion was then made by Councilmember Bryant, seconded by Councilman Geer and approved that this agreement be accepted as presented.

Council continued from the last meeting discussion on tree limb violations. They reviewed the current ordinance regulating trees over public ways. Any tree or branch extending over a sidewalk shall not overhang lower than eight (8) feet and any tree or branch extending over a roadway shall not overhang lower than ten (10) feet. Prior to the next meeting council would like these height regulations compared to other cities. Council discussed possible options in dealing with violations. They will consider these options at the next meeting after they have been provided a list of properties that have tree limbs in violation.

Utility Superintendent Kalcik presented the monthly public works report.

Building/Grounds Superintendent Taylor told council that at the next meeting he will let them know when Midwest Coating is going to install the Duro-Last Single-Ply Roof System at city hall.

Council directed Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor to proceed in buying their allotted uniforms.

Council approved Building/Grounds Superintendent Taylor purchasing new tires for his truck.

Building/Grounds Superintendent Taylor mentioned that an area business is still considering the possibility of assisting the city with replacing the carpet at the community building. Taylor will keep council updated on this matter.

Utility Superintendent Kalcik has received a call from the Shawnee County Health Department in regards to their department assisting with matters in Silver Lake. Council agreed that at this time, Silver Lake does not need the assistance of the health department.

Regular session September 19, 2011 cont'd.

Chief Call reported that there were only a few minor incidents reported during the citywide garage sales. He noted that the Shawnee County Sheriff's Bike Patrol assisted by bike patrolling during these sales.

Councilman Noble inquired about the total cost estimate to have Midwest Coating install the Duro-Last Single-Ply Roof System at city hall. The fire district has agreed to pay one half of the cost which was estimated at \$17,373.31.

Councilman Linderman said he has a personnel matter to discuss during an executive session at the end of the meeting.

Building/Grounds Superintendent Taylor will follow up on a complaint received about tall weeds growing around a sign near the west city limits.

Councilmember Bryant asked Taylor if he could look into the purchase of additional holiday decorations.

Councilmember Bryant mentioned that she may not be unable to attend the next meeting.

Chief Call is still researching the PBT machine that he would like to purchase with the reimbursement the city received for police officers hours worked during the last Click It/Ticket Campaign.

Mayor Smith reported that at the last football game he took part in the Ronald Reagan Centennial Celebration Coin Toss which marks the 100th birthday of President Reagan. He noted that Senator Laura Kelley also took part in the celebration.

Councilman Kampsen commended Chief Call for the community policing he did during the citywide garage sales.

The Metropolitan Topeka Planning Organization (MTPO) is in the process of updating the regional Long Range Transportation Plan (LRTP). They have provided Mayor Smith with a list of five (5) questions that they would like him to complete to better understand the concerns of officials in this area. Smith asked council, Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor to review this information and let him know if they have any input or concerns regarding this plan.

Mayor Smith reminded council that the next meeting is scheduled for October 3, 2011 at 5:30 P.M. The following meeting is scheduled for October 17, 2011.

Motion was made by Councilman Linderman, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:30 P.M. to discuss personnel matters. The regular session was scheduled to resume at 6:40 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:40 P.M.

Motion was made by Councilman Linderman, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:40 P.M. to discuss personnel matters. The regular session was scheduled to resume at 6:50 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:50 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilman Geer and approved.

Darlene Stadler, City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 3, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 3, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, David Linderman, Tom Noble (4) Absent: Tim Kampsen (1).

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that the minutes from the last regular session held on September 19, 2011 be approved.

Councilmember Bryant presented the monthly financial report.

Brief discussion was held concerning possible park projects that could be completed this year.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, David Linderman, Tom Noble (4) NAY: None. Ordinance was declared passed and was given No. 2183.

Included in the bills tonight was a payment to Kelley Electric, LLC for repairs to the generator at city hall. Councilman Noble advised that this bill needs to be forwarded to Shawnee County Fire District No. 1 as they have agreed to pay for one half of this generator repair.

The Silver Lake resident that had asked to be placed on the agenda to discuss rules relating to the driving of ATV's on city streets was not present to address council.

Council discussed the number of tree limb violations. They reviewed the current ordinance regulating trees over public ways and compared it to other cities. The current ordinance reads "any tree or branch extending over a sidewalk shall not overhang lower than eight (8) feet and any tree or branch extending over a roadway shall not overhang lower than ten (10) feet". They discussed possibly changing the height regulation over the roadway to fourteen (14) feet and asked City Attorney Hanson to prepare an ordinance accordingly. The height limit over the sidewalk will remain the same. Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor will also follow up on a dumping location on city property near the lagoon, as the city would like to open this area up to the public periodically so they have an area to dump the limbs that they cut. Mayor Smith also asked that they contact several tree trimming companies and get a price for them to cut limbs that are located in hard to reach locations and the price to haul these limbs away. City Clerk Stadler will also prepare a draft letter that will be sent to residents advising them of tree limb rules and regulations.

Building/Grounds Superintendent Taylor was asked to trim the tree limbs that are blocking a sign at the northwest corner of Pottawatomie and Beaubien.

Utility Superintendent Kalcik presented the monthly public works report. He noted that the mention of a sewer backup on this report was a lateral line at a residence and not a city line.

Chief Call presented the monthly police report.

Call briefly discussed with council the rules that regulate the operation of ATV's on city streets. Prior to the next meeting City Attorney Hanson will research these rules and recent amendments.

An issue has been raised regarding the once a month late school starts that the school has begun this year. The school lights will be adjusted manually on these days so the lights are flashing at the appropriate times.

Regular session October 3, 2011 cont'd.

Chief Call and City Attorney Hanson will follow up on the enforcement of alcohol consumption on school property.

Councilman Linderman said he has a personnel matter to discuss during an executive session at the end of the meeting.

Motion was made by Councilman Geer that Building/Grounds Superintendent Taylor proceed with the purchase of a 21' self standing Christmas tree to put in front of the police station during the holiday season. Motion was seconded by Councilman Noble and approved.

Mayor Smith will prepare a Proclamation in honor of C.J. Hamilton becoming the coach with the most high school football wins in the State of Kansas.

Building/Grounds Superintendent Taylor told council that Midwest Coating has ordered the roofing materials that will be installed at city hall. It takes approximately six (6) weeks for this order to be delivered.

Building/Grounds Superintendent Taylor reported that the tall weeds growing around a sign near the west city limits have been cut down.

The State of Kansas will conduct a public hearing to provide an opportunity for citizens to review and comment on the preliminary draft of the 2012 Action Plan of the 2009 – 2013 Kansas Consolidation Plan. This Consolidation Plan relates to community development and housing programs. This meeting will be held on Tuesday, October 11, 2011.

A letter has been received from Kaw Valley Electric advising that they have accepted Ordinance No. 2181. This ordinance grants them an electric franchise in the City of Silver Lake.

The Shawnee County Extension Council Elections will be held on Tuesday, October 11, 2011.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that this agreement be accepted.

The Silver Lake Library has invited council to a celebration on Tuesday, October 18, 2011. This celebration is in recognition of National Friends of Libraries Week.

Mayor Smith reminded council that the next meeting is scheduled for October 17, 2011 at 5:30 P.M. The following meetings are scheduled for November 7, 2011 and November 21, 2011 at 5:30 P.M.

Discussion on water/sewer rate increases and employee salaries will be held at the first meeting in December.

The city has received a letter from the Shawnee County District Attorney advising that the sentencing for the individual that vandalized the city shops is scheduled for November 4, 2011.

It was noted that the new Flood Insurance Rate Maps went into effect on September 29, 2011.

Council was advised that the open enrollment for the State Employee Health Plan Year 2012 is scheduled for October 1, 2011 – October 31, 2011.

Regular session October 3, 2011 cont'd.

Motion was made by Councilman Linderman, seconded by Councilman Geer and approved that council adjourn into executive session at 6:45 P.M. to discuss personnel matters. The regular session was scheduled to resume at 7:05 P.M. Chief Call was present during this executive session.

The regular session resumed at 7:05 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:05 P.M. The motion was seconded by Councilmember Bryant and approved.

Darlene Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 17, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 17, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on October 3, 2011 be approved as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2184.

Dr. Randy Freeman representing U.S.D. #372, Mr. Lee Miller representing Kansas Broadband Internet and Mr. Kevin Brokaw, the Technology Coordinator for U.S.D. #372 were present with a request to install an antenna on the water tower so a new wireless broadband system will be available to the school district. This new system would allow for a more efficient bandwidth and will increase the bandwidth that is currently available. City Attorney Hanson recommended that they prepare a lease/proposal for council to consider along with the antenna specifications. After review of this information, council will take action on this request.

The Silver Lake resident that had asked to be placed on the agenda to discuss rules relating to the driving of ATV's on city streets was not present to address council.

City Attorney Hanson presented a draft ordinance regulating trees over public ways. This draft ordinance reads as follows: all trees and shrubs extending over any portion of any public way shall be trimmed and maintained so that the branches, or any portion thereof, shall not overhang any sidewalk lower than eight feet from the surface thereof, nor lower than fourteen feet from the roadway of any street or alley; provided, that it shall be the duty of the owner or occupant of the property adjacent to any parking in which trees or shrubs are cultivated to remove any low hanging branches, dead trees or dead or decayed limb or branch thereof, constituting a hazard to the traveling public. After discussion, motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2185. Council reviewed the draft letter that City Clerk Stadler prepared that will advise residents of this new ordinance. This letter was approved and will be mailed to residents as soon as possible. Building/Grounds Superintendent Taylor has also contacted several tree trimming companies about the costs to cut limbs that are located in hard to reach locations and the price to haul these limbs away. He will contact them about their availability in December as this is when the city will trim any tree limb that is in violation of the roadway limit, at the city expense. Any future violation will be the responsibility of the property owner. The city will make a tree limb disposal site available to residents on November 19, 2011 and December 3, 2011 from 9:00 A.M. to 4:00 P.M. This will be a good time for residents to bring trees and shrubs into compliance with the new regulations. Council approved Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor working overtime hours to work these two (2) Saturdays from 9:00 A.M. to 4:00 P.M.

Council directed City Clerk Stadler to forward two (2) past due water/sewer bills owed by former tenants of rental property to the property owners as the city has allowed sufficient time for these former tenants to pay.

Regular session October 17, 2011 cont'd.

Council directed Utility Superintendent Kalcik to install a fence around the new well/tower controls with the price not to exceed \$550.00.

A group that uses city hall for weekly meetings has not been cleaning the conference room before they leave. Chief Call has contacted a member of this group and reminded him that they need to leave this room in an acceptable condition after every use or they will no longer be allowed to meet at city hall.

Chief Call will follow up on a letter he received from a representative with the Click It/Ticket Campaign regarding complying with reporting requirements.

Chief Call reminded council that the annual hotdog roast is scheduled for October 31, 2011 at 5:00 P.M.

Motion was made by Councilman Geer to adopt the ordinance prepared by City Attorney Hanson that regulates the sale, consumption, possession or use of intoxicating liquor or cereal malt beverages on property owned by the school district and establish penalties for this violation. Motion was seconded by Councilman Kampsen and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2186.

Council reviewed the Uniform Public Offense Code prepared by City Attorney Hanson. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2187.

Council reviewed the Standard Traffic Ordinance prepared by City Attorney Hanson. Motion was made by Councilman Linderman and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2188.

City Attorney Hanson has researched the rules that regulate the operation of ATV's on city streets. He noted that there have been no amendments that would allow them to be driven on the highway.

Councilman Kampsen advised that a resident has inquired about why the minutes from the council meetings are not made available to the public until a couple of weeks after the meeting. He was informed that the minutes are made available as soon as they are approved by council at the next regularly scheduled meeting.

Councilman Kampsen also mentioned that a resident has expressed a willingness to help maintain the sign near his property at the west city limits. He will be asked to contact the Lions Club regarding this matter as they are the owners of this sign.

An inquiry was made as to who someone would contact if they were interested in replacing some of the American Flags that are displayed around Silver Lake during certain holidays. They should contact the Lions Club as they own the flags.

Mayor Smith provided council with a copy of the Proclamation in honor of C.J. Hamilton becoming the coach with the most high school football wins in the State of Kansas.

Regular session October 17, 2011 cont'd.

During upcoming once a month late school starts, the school lights will be adjusted manually so the lights are flashing at the appropriate times.

Mayor Smith told council he enjoyed the Silver Lake Library celebration that the council was invited to on Tuesday, October 18, 2011. This celebration was in recognition of National Friends of Libraries Week.

Mayor Smith reminded council that the next meeting is scheduled for November 7, 2011 at 5:30 P.M. The following meeting is scheduled for November 21, 2011.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:05 P.M. The motion was seconded by Councilmember Bryant and approved.

Darlene Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 7, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 7, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman (4) Absent: Tom Noble (1).

Silver Lake Librarian Cathy Newland was present to discuss upcoming events at the library. On Wednesday, November 9, 2011 they are having Soup Supper and all proceeds will benefit the Silver Lake Public Library. On Thursday, November 17, 2011, Marci Penner, author of the 8 Wonders of Kansas Guide Book will present a program and autograph books. She also mentioned their Kansas Reads to Preschoolers Program. This program is to promote the importance of reading to the young children. She presented council and Utility Superintendent Kalcik this year's book *Chicka Chicka Boom Boom* and they volunteered to read at local daycares.

Motion was made by Councilmember Bryant, seconded by Councilman Linderman and approved that the minutes from the last regular session held on October 17, 2011 be approved as amended.

Councilmember Bryant presented the monthly financial report.

Council reviewed the quarterly financial report prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilman Kampsen that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman (4) NAY: None. Ordinance was declared passed and was given No. 2189. Councilman Geer questioned the bill being paid to Kansas State Surplus Property for the purchases of two (2) 9 mm handguns.

Motion was made by Councilmember Bryant that the Certificate of Deposit that is maturing at Silver Lake Bank on November 4, 2011 be renewed for an eight (8) month term. Motion was seconded by Councilman Linderman and approved.

Utility Superintendent Kalcik presented the monthly public works reports. He noted that the recent report of analysis for coliform showed an acceptable sample.

Chief Call presented the monthly police report.

Chief Call updated council on several recent accidents involving pedestrians. The mother of one of these children was present and reported that her daughter is doing much better. Chief Call presented a recommended plan for adding two (2) additional crosswalks near the school and extending the sidewalk at the intersection of Rice Road and Lake. A question was asked about installing a crosswalk at the location where one (1) of these children was hit but that is not possible as it would direct the children onto private property. It was suggested that a new street light be installed at this location to illuminate this area better. Utility Superintendent Kalcik was asked to follow up on adding a street light. Further discussion on this issue was tabled until the next meeting.

Mayor Smith briefly discussed the letter that Chief Call sent to the Shawnee County District Court regarding the sentencing of the individual that vandalized several city buildings last year.

Utility Superintendent Kalcik reported that Prime Controls, LP have installed the new well/tower controls and they are working fine.

Chief Call informed council that the D.A.R.E. Hot Dog Roast held this past weekend went well. They served approximately 800 people and this is an increase from years past. He thanked Building/Grounds Superintendent Taylor for his help and told council that he would not be able to complete preparations for the roast without Taylor's help.

The council reviewed a request from a Silver Lake resident to use the community building kitchen for producing salsa. He said that he will have the required inspection done prior to renting the building. After discussion, council approved this request. It was noted that Officer Geer did not approve of this use.

City Clerk Stadler advised that she has received several complaints about cable service. She has made several attempts to contact Zito Midwest LLC regarding these complaints but has received no response. Council will direct City Attorney Hanson to write a letter to them and ask that they attend a future meeting to address cable issues in Silver Lake.

Councilman Linderman commented about the Topeka Roadrunner representative that attended the Annual Hotdog Roast on October 31, 2011. He said they are available to attend events as requested.

Councilman Linderman reminded council that in the event of bad weather, Building/Grounds Superintendent Taylor will be allowed to drive his city-owned vehicle to and from his place of residence when necessary to perform an essential duty for the city or in case of an emergency.

Councilmember Bryant asked that Representative Mike Burgess and Senator Laura Kelley be invited to the 7th Annual Tree Lighting Ceremony that is scheduled for December 6, 2011.

Mayor Smith reminded council that employee salaries and benefits for 2012 will be discussed at the next meeting.

Council reviewed the 2011 Assessed Valuations for Silver Lake. This information was provided by the Office of the County Clerk.

The 7th Annual Tree Lighting Ceremony is scheduled for December 6, 2011. This event will begin at 6:30 P.M. and will be held at the Silver Lake Community Building.

Mayor Smith reminded council that the next meeting is scheduled for November 21, 2011 at 5:30 P.M. The following meeting is scheduled for December 5, 2011.

With no further business to come before council, Councilman Linderman moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilman Geer and approved.

Darlene Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 21, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 21, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman (4) Absent: Tom Noble (1).

Motion was made by Councilmember Bryant, seconded by Councilman Linderman and approved that the minutes from the last regular session held on November 7, 2011 be approved.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Linderman and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, David Linderman (3) NAY: None. Ordinance was declared passed and was given No. 2190.

Council continued discussion from the last meeting about Chief Call's recommended plan for adding two (2) additional crosswalks near the school and extending the sidewalk at the intersection of Rice Road and E. Lake. It was also suggested that a new street light be installed near the school to illuminate this area better. Call indicated that he has requested a bid for the sidewalk from a local contractor but he hasn't received it yet. Utility Superintendent Kalcik has also contacted Westar Energy about a new street light. He said they can either add a light to an existing pole in the area or erect a new pole in the area where more lighting is needed. Kalcik has contacted the owner of the property and they have no problem with a new streetlight being installed on their property. After discussion motion was made by Councilman Linderman to proceed with the following changes with the price not to exceed \$2,000.00: 1) extend and fix sidewalk at the intersection of Rice Rd. & Lake, 2) paint crosswalk and add signage at intersection of Rice Rd. & Lake, 3) add new light and pole in front of the property at 111 - 111 ½ E. Lake, 4) paint new crosswalk at the intersection of Chestnut and Lake. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilmember Bryant to donate \$400.00 to the 2012 Silver Lake After Prom Party. Motion was seconded by Councilman Linderman and approved.

Councilman Kampsen entered the meeting at 5:45 P.M.

Council reviewed and approved a letter that City Attorney Hanson drafted to be sent to Zito Media L.P regarding their failure to comply with the terms of their franchise agreement with the City of Silver Lake. He mentioned that with changes to federal and state laws that regulate the cable industry, the city will no longer have leverage over them as they will be regulated by the KCC. It was noted that the current city agreement with Zito Media, L.P. expires in August 2013.

Motion was made by Councilman Geer to approve the written request received from Shawnee County Parks & Recreation to use the community building for numerous upcoming events. Motion was seconded by Councilman Linderman and approved.

Building/Grounds Superintendent Taylor told council that Midwest Coating is planning on installing the new roof at city hall sometime within the next couple of weeks.

The 7th Annual Tree Lighting Ceremony is scheduled for December 6, 2011. This event will begin at 6:30 P.M. and will be held at the Silver Lake Community Building. As in years past, several senior citizens have graciously offered to provide cookies for this event.

Council was advised that only a few residents took their tree limbs to the city lagoon on November 19, 2011. The city will make this dump site available again on December 3, 2011 from 9:00 A.M. to 4:00 P.M. A reminder for residents about this open dump site will be posted around town. A tree contractor will trim trees for the city after December 5, 2011.

Regular session November 21, 2011 cont'd.

Chief Call reported that there has been a lot of mail thefts reported north of Silver Lake.

Council briefly discussed the Christmas dinner that will follow the December 19, 2011 meeting. City Clerk Stadler will have up a sign-up sheet for everyone to sign at the next meeting.

Building/Grounds Superintendent Taylor reported that the 21' self standing Christmas tree has been installed in front of the police station.

Council was provided a list of the 2012 Silver Lake Municipal Court dates.

There will be an executive session at the end of the meeting to discuss employee salaries and benefits for 2012.

At the last meeting Silver Lake Librarian Cathy Newland was present to discuss the Kansas Reads to Preschoolers Program. This program is to promote the importance of reading to the young children. She presented council and Utility Superintendent Kalcik this year's book *Chicka Chicka Boom Boom* and they volunteered to read at local daycares. Mayor Smith reported that they have all read their books to the daycares and enjoyed it.

Mayor Smith commented on the letter that Chief Call had published in the Topeka Metro News thanking everyone that donated to the Annual D.A.R.E. Hotdog Roast.

Mayor Smith reported that Community Planning at Kansas State University has offered to review and revise the current comprehensive plan for Silver Lake. Council agreed that they provided this service to the city not too long ago so the information in the current plan should still be accurate.

Motion by Councilman Geer to recess into executive session to discuss personnel matters relating to salaries and performance of city employees with the council to reconvene the open meeting at 6:30 p.m. Motion was seconded by Councilman Linderman and approved.

The public meeting reconvened at 6:30 p.m.

Motion by Councilman Geer to recess into executive session to discuss personnel matters relating to salaries and performance of city employees with the council to reconvene the open meeting at 6:40 p.m. Motion was seconded by Councilman Linderman and approved.

The public meeting reconvened at 6:40 p.m.

Motion was made by Councilman Linderman to approve salaries effective January 1, 2012 for city employees as recommended by City Treasurer Bryant. Motion was seconded by Councilman Kampsen and approved.

Motion was made by Councilman Geer to approve year-end bonuses for city employees as recommended by City Treasurer Bryant. Motion was seconded by Councilman Linderman and approved.

With no further business to come before council, Councilman Linderman moved to adjourn the meeting at 6:45 p.m. The motion was seconded by Councilman Kampsen and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 5, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 5, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on November 21, 2011 be approved as amended.

Councilmember Bryant will present the monthly financial report at the next meeting.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2191.

Motion was made by Councilmember Bryant to adopt a Resolution for the installation of a new street light at 111 ½ E. Lake. This new light will help illuminate this area including the high school parking lot. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Noble to approve the Application for Liquor License received from Fox Retail Liquor. Motion was seconded by Councilman Linderman and approved.

Council tabled until the next meeting approval of the applications for Cereal Malt Beverage Licenses.

Utility Superintendent Kalcik presented the monthly public works report.

Chief Call presented the monthly police report.

Building/Grounds Superintendent Taylor reported that Midwest Coating should finish installing the new roof at city hall sometime this week. Council also told Taylor to proceed with getting prices for seamless guttering for city hall.

Building/Grounds Superintendent Taylor reported that the contractor hired to trim trees for the city will start on Thursday, December 8, 2011.

The 7th Annual Tree Lighting Ceremony is scheduled for December 6, 2011. This event will begin at 6:30 P.M. and will be held at the Silver Lake Community Building. Building/Grounds Superintendent Taylor noted that Brad Snyder has graciously agreed to be Santa Claus this year.

Building/Grounds Superintendent Taylor asked council if he should have the spark plugs changed in the 2006 Ford truck or wait until the recommended 100,000 miles. Council agreed that he should wait until he gets closer to the recommended miles for this maintenance.

Discussion was held concerning possible water/sewer rate increases for 2012. Council reviewed the recommended increase prepared by Utility Superintendent Kalcik. They discussed the need to continually raise rates even if the increase is small, as the cost to operate the water system increases every year. Councilmember Bryant expressed her concern about raising the rates at this time as several other utility providers are raising rates. After further discussion, motion was made by Councilman Geer that the minimum water charge of \$8.25 stay the same but the charge per thousand gallon be increased from \$3.50 to \$3.75. Also, that the monthly sewer charge of \$13.75 be increased to \$14.25. This will be for services provided effective January 1, 2012. Motion was seconded by Councilman Noble and was then placed on

Regular session December 5, 2011 cont'd.

final passage by roll call of the following vote: AYE: Mike Geer, Tim Kampsen, David Linderman, Tom Noble (4) NAY: Nancy Bryant (1). Ordinance was declared passed and was given No. 2192.

Chief Call told council that Officer Ashcraft appreciated the flowers the city sent him following the recent death of his mother.

Motion was made by Councilmember Bryant that city employees receive salary increases effective January 1, 2012. Motion was seconded by Councilman Kampsen and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given no. 2193.

Chief Call thanked council for the recent salary increase and year-end bonus.

Councilman Linderman mentioned that the drain that runs under the entrance into the fire station was not flowing properly following a recent rain storm.

The city received a letter from a property owner regarding the process of collecting for water/sewer charges when a former tenant of rental property moves out and fails to pay the final bill. This letter was forwarded to City Attorney Hanson and his reply was reviewed by council. Hanson will be directed to write a letter to this property owner addressing their concerns.

Mayor Smith reminded council that the next meeting is scheduled for December 19, 2011 at 5:30 P.M. City Clerk Stadler distributed a sign-up sheet for the dinner that will follow this meeting.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 6:00 p.m. The motion was seconded by Councilman Linderman and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 19, 2011

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 19, 2011 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) Absent: None.

Motion was made by Councilman Noble, seconded by Councilman Linderman and approved that the minutes from the last regular session held on December 5, 2011 be approved as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Linderman that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tim Kampsen, David Linderman, Tom Noble (5) NAY: None. Ordinance was declared passed and was given No. 2194.

Motion was made by Councilman Geer to approve the cereal malt beverage applications received from Ibrahimmi, Inc., Wehner's Thriftway, Casey's and Gambino's Pizza. Motion was seconded by Councilmember Bryant and approved.

City Accountant Annette Fiedler presented council with a final draft of the 2010 Audit report. She briefly explained this report and discussed other information relating to this audit.

Motion was made by Councilmember Bryant that \$10,000.00 be transferred from the Water/Sewer Utility Fund to the Utility Department Reserve. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilmember Bryant that the Certificates of Deposit that are maturing on December 16, 2011 and December 21, 2011 be renewed at Silver Lake Bank for a term of eight (8) months. Motion was seconded by Councilman Noble and approved.

Building/Grounds Superintendent Taylor is still getting prices for seamless guttering for city hall. He needs to meet with Midwest Coating, Inc. to discuss the warranty associated with the roof that was recently installed.

Building/Grounds Superintendent Taylor also reported that the contractor hired to trim trees for the city has completed this project and did a good job.

Chief Call reported that he has purchased all the uniforms and gear for newly hired officer Brad Snyder.

Motion was made by Councilman Geer, seconded by Councilman Kampsen and approved to adopt a Resolution that would waive the requirements of K.S.A.75-1120a (a) for the year 2011. This statute relates to the generally accepted accounting principles (GAAP) in the preparation of financial statements and reports.

Mayor Smith reported that the Annual Tree Lighting Ceremony that was held on December 6, 2011 went well. He thanked everyone that assisted with this event.

Council reviewed a letter that City Attorney Hanson sent to a local property owner that had concerns regarding the process of collecting for water/sewer charges when a former tenant of rental property moves out and fails to pay the final bill.

Regular session December 19, 2011 cont'd.

Mayor Smith thanked the city employees for all of their hard work this past year.

Mayor Smith reminded council that the next meeting is scheduled for Wednesday, January 4, 2012 at 5:30 P.M. The following meeting will be held Wednesday, January 18, 2012 at 5:30 P.M.

Councilmember Bryant noted that she may not be able to attend the meeting on January 4, 2012 and Councilman Kampsen noted that he will not be able to attend the meeting on January 18, 2012.

With no further business to come before council, Councilman Linderman moved to adjourn the meeting at 6:00 p.m. The motion was seconded by Councilman Noble and approved.

Darlene M. Stadler,
City Clerk